

RIVER HILL HIGH SCHOOL PTSA
Executive Board Meeting
August 30, 2007

Call to Order: 7:08 pm

Attendees: Mr. Ryan, Sheila Bishoff, Bobbie Leon, Bernadette Yu, Denise Lancaster, Lorraine Seelaus, Elayne Breton, Alberta Hall, Suzanne Gordon, Dana St. George, Regina Thyberg, Judi Neckritz, Jenna Neckritz, Karen Koback, Sandy Vega

The meeting began with Introductions since there are a lot of new faces on the Executive Board.

The purpose of this special meeting was to review and approve the budget in order to present the budget to the general membership at Back to School Night.

Treasurer: Denise Lancaster presented the budget as follows:

Receipts

Membership Dues – based on numbers from last year, enrollment is about the same (1380 of which 52 are newcomers), but membership may be down. Estimated at 1,000 members @ \$8 a member.

Post Prom Party – there was money left over from last year

SAT Course Offering – based on numbers from Elaine

Other – donations and grants

Lorraine suggested we rename the category to something more descriptive. The new name will be **Grant/Special Programs**

Disbursements – standard expenses

Operating Expenses

Postage – this bulk mailing expense is rotated among the school, boosters and PTSA. This will also include the cost of switching over to Quick Books for better itemization.

PTA Training – cost is based on School of Excellence application

Membership Expenses – will not need as much as last year since we have magnets left over from last year

Contingency – used to balance the budget and as an emergency fund

PTA Objectives

HC Drug Free – this is our portion of the HC program

Reflections – same as last year

Speakers – these are for the parent workshops and seminars. SGA will be requesting a speaker with the cost being shared among the school, boosters and PTSA. Will need to increase the budget to \$1250.

Services/Outreach – for students, newcomers, includes the request for the Literary Magazine for \$200 and SGA training. Removed \$700 from this budget to increase the budget for speakers and staff recognition. This budget has been set at \$200.

Academic Recognition – letters, award, gift certificates

Senior Portfolio – prizes for senior portfolio winners
PTSA Scholarships – we offer 5 \$500 scholarships
Post Prom Party – may actually make more this year, donors like to earmark their donations to this particular event
PTACHC Scholarship – PTA Council scholarship fund
Newsletter – this expense will be less since we have gone to electronic distribution
Community Outreach – PTACHC Backpack for Success program
Hospitality – Food/refreshments for parent evenings
Staff Recognition – this includes cards and gifts. There are 150 staff members. Regina will order 150 of the same items at one time. Regina requested additional money for retirement gifts The budget has been increased to \$850.
Classroom Teacher Support – this partially subsidizes TeacherWeb which is \$1300 and TeacherEase which is \$4500. PTSA allows \$3000.
Staff Appreciation Week – includes food, gifts during the 1st week of May
Staff Hospitality – includes 2 luncheons at the beginning and end of school

Note: There are no expenses for the Student Directory this year.

Bobbie made a motion to approve the budget.

Lorraine seconded.

Budget approved.

The revised budget will be presented to the general membership at Back to School night on September 6th.

Next Meeting: The 1st regularly scheduled Executive Board meeting will be on Monday, September 10th at 7pm.

Committees: Please feel free to create a report to handout to speed things up.

Meeting adjourned at 7:39pm.

Submitted By: Sandy Vega